

## APPENDIX A

(Article 1)  
EMPLOYING DEPARTMENTS AND AGENCIES  
WITH CORRESPONDING LOCAL 526-M CHAPTERS  
As of December 2001

Department/Agency

Chapter

CORRECTIONS

Correctional Facilities Administration

Alger Maximum Correctional Facility .....	Alger Chapter
Baraga Maximum Correctional Facility .....	Baraga Chapter
Bellamy Creek Correctional Facility .....	Bellamy Creek Chapter
Boyer Road Correctional Facility .....	Boyer Road Chapter
Earnest G. Brooks Correctional Facility .....	Brooks Chapter
Carson City Correctional Facility .....	Carson City Chapter
Chippewa Correctional Facility .....	Chippewa Chapter
Cooper Street Correctional Facility .....	Cooper Street Chapter
G. Robert Cotton Correctional Facility .....	Cotton Chapter
Florence Crane Correctional Facility .....	Florence Crane Chapter
Deerfield Correctional Facility .....	Deerfield Chapter
Charles Egeler Correctional Facility .....	Egeler Chapter
Gus Harrison Correctional Facility .....	Adrian Chapter
Richard A. Handlon Correctional Facility .....	MTU Chapter
Hiawatha Correctional Facility .....	Hiawatha Chapter
Huron Valley Correctional Facility .....	Huron Valley Chapter
Ionia Maximum Correctional Facility .....	Ionia Maximum Chapter
Kinross Correctional Facility .....	Kinross Chapter
Lakeland Correctional Facility .....	Lakeland Chapter
Macomb Correctional Facility .....	Macomb Chapter
Marquette Branch Prison .....	Earl DeMarse Chapter
Michigan Reformatory .....	MR Chapter
Mid-Michigan Correctional Facility .....	Mid-Michigan Chapter
Mound Correctional Facility .....	Mound Chapter
Muskegon Correctional Facility .....	Muskegon Chapter
Newberry Correctional Facility .....	Newberry Chapter
Oaks Correctional Facility .....	Oaks Chapter
Ojibway Correctional Facility .....	Ojibway Chapter
Parnall Correctional Facility .....	Parnall Chapter
Parr Highway Correctional Facility .....	Parr Highway Chapter
Pine River Correctional Facility .....	Pine River Chapter
Pugsley Correctional Facility .....	Pugsley Chapter
Riverside Correctional Facility .....	Riverside Chapter
Ryan Correctional Facility .....	Ryan Chapter
Saginaw Correctional Facility .....	Saginaw Chapter

Robert Scott Correctional Facility .....	Scott Chapter
Southern Michigan Correctional Facility .....	Southern Michigan Chapter
Standish Maximum Correctional Facility .....	Standish Chapter
State Prison of Southern Michigan .....	SMI/RGC Chapter
Straits Correctional Facility .....	Straits Chapter
Thumb Correctional Facility .....	Thumb Chapter
Western Wayne Correctional Facility .....	Western Wayne Chapter
West Shoreline Correctional Facility .....	West Shoreline Chapter

### Special Alternative Incarceration (SAI) Program

Cassidy Lake, Chelsea .....	SAI Chapter
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### Corrections Camps

### Parent Facility

Camp Branch (CDW), Coldwater .....	Florence Crane
Camp Brighton (CBI), Pinckney .....	Scott
Camp Lehman (CLE), Grayling .....	Standish
Camp Pellston (CPL), Pellston .....	Straits
Camp Sauble (CSA), Freesoil .....	Oaks
Camp Tuscola (CTU), Caro .....	Thumb
Camp Cusino (CCU), Shingleton .....	Alger
Camp Kitwen (CKT), Painesdale .....	Baraga
Camp Koehler (CKO), Kincheloe .....	Kinross
Camp Manistique (CMQ), Manistique .....	Newberry
Camp Ottawa (COT), Iron River .....	Ojibway

### Community Corrections Centers

Benton Harbor (YBH), Benton Harbor .....	Centers Chapter, Reg III
Detroit Woodward (YDA) .....	Centers Chapter, Reg I
Grand Rapids (YGR), Grand Rapids .....	Centers Chapter, Reg III
Kalamazoo (YKL), Kalamazoo .....	Centers Chapter, Reg III
Pontiac (YPN), Pontiac .....	Centers Chapter, Reg II
Saginaw (YSG), Saginaw .....	Centers Chapter, Reg II
Huron Valley TRV* (YHV & PHV), Ypsilanti .....	Centers Chapter, Reg II
Lake County TRV* (YLK), Baldwin .....	Centers Chapter, Reg III
Gilman TRV* (YPV, FPV & PPV), White Lake .....	Centers Chapter, Reg II
(* Technical Rule Violators)	

### COMMUNITY HEALTH

Center for Forensic Psychiatry, Ann Arbor .....	Forensic Center Chapter
Huron Valley Center, Ypsilanti .....	Nursing Chapter & Security Chapter

# AGENCY SHOP CARD

MICHIGAN CORRECTIONS ORGANIZATION  
Authorization for Payroll Deduction  
REPRESENTATION SERVICE FEE

400	LF CR	A				LF CR	EZ		LF CR
Soc. Sec. Number							Local		

Effective \_\_\_\_\_, 19\_\_\_\_, I, the undersigned state employee, do hereby authorize the State of Michigan to deduct from my earnings each bi-weekly pay period a service charge as provided in the Collective Bargaining Agreement for the Security Unit, which amount shall be certified by the Union as being the reasonable cost of negotiation and administration of the Agreement. The amount deducted shall be remitted to the MCO, SEIU Local 526M, AFL-CIO. This authorization shall remain in effect unless terminated by me by written notice to the Union and the Employer in accordance with the provisions of the Agreement.

Signature of Employee \_\_\_\_\_

Name (Print) \_\_\_\_\_

Last Name	First	Middle Initial
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Department \_\_\_\_\_ Division of Department \_\_\_\_\_ Job Location \_\_\_\_\_

NAME

PRINT

LAST	FIRST	MIDDLE INITIAL
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S.S. No. \_\_\_\_\_

Signature

Street

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City
Zip
Tel. No.

Date \_\_\_\_\_

## INSTRUCTIONS

1. Fill out both halves completely
2. Upper half goes to your personnel office.
3. Lower half goes to the MCO Central Office.

## APPENDIX C

### AFFIRMATIVE ACTION LAYOFF EXCEPTION IMPASSE PANEL DECISION 12/16/80

#### STATE OF MICHIGAN

CIVIL SERVICE COMMISSION  
EMPLOYMENT RELATIONS BOARD **WILLIAM G. MILLIKEN, Governor**

GEORGE E. CULLEN  
AUBREY V. MCCUTCHEON, JR. **DEPARTMENT OF CIVIL SERVICE**  
ROBERT O. BRENNER **LEWIS CASS BUILDING**  
**320 S. WALNUT STREET, BOX 30002**  
**LANSING, MICHIGAN 48909**

**RICHARD A. ROSS, State Personnel Director**

#### AN IMPASSE PANEL PROPOSAL FOR DECISION

STATE OF MICHIGAN, OFFICE OF THE STATE  
EMPLOYER (OSE),

and

MICHIGAN CORRECTIONS ORGANIZATION,  
LOCAL 526-M, S.E.I.U., AFL-CIO, (MCO).

#### MAILING DATE

December 16, 1980  
IP 80-2

#### ISSUES

1. Layoff, Affirmative  
Action Layoff
2. Compensation,  
Security Unit  
Premium

#### UNIT

Security (C-12) Unit

\* \* \* \* \*

#### DECISION

- A. The affirmative action exception to seniority layoff proposed by the Employer shall be included in the contract, but instead of the OSE proposed provisions in the second and third paragraphs following Section D.3.d., the Board substitutes:

The affirmative action exception, Sub-section d. above, shall be used in accordance with MEEOC and Civil Service Commission guidelines for implementation of Civil Service Rule 1.2b.

**APPENDIX D**  
(Article 27)

**SECURITY UNIT SALARY SCHEDULE October 1, 2001**

<b>Pay Range Number / Class</b>	<b>Base</b>	<b>End of 6 Months</b>	<b>End of 1 Year</b>	<b>End of 18 Months</b>	<b>End of 2 Years</b>	<b>End of 30 Months</b>	<b>End of 3 Years</b>	<b>End of 4 Years</b>	<b>End of 5 Years</b>
<u>701</u>									
Annual	\$27,123.12	\$27,895.68	\$31,487.04	\$31,946.40	\$33,073.92	\$33,616.80	\$34,556.40	\$36,686.16	\$38,690.64
CO 8 Monthly	\$2,260.26	\$2,324.64	\$2,623.92	\$2,662.20	\$2,756.16	\$2,801.40	\$2,879.70	\$3,057.18	\$3,224.22
CMA 8 Biweekly	\$1,039.20	\$1,068.80	\$1,206.40	\$1,224.00	\$1,267.20	\$1,288.00	\$1,324.00	\$1,405.60	\$1,482.40
FSA 8 Hourly	\$12.99	\$13.36	\$15.08	\$15.30	\$15.84	\$16.10	\$16.55	\$17.57	\$18.53
<u>703</u>									
Annual	\$28,125.36	\$28,877.04	\$32,531.04	\$33,073.92	\$34,159.68	\$35,099.28	\$36,038.88	\$37,688.40	\$40,381.92
CO E9 Monthly	\$2,343.78	\$2,406.42	\$2,710.92	\$2,756.16	\$2,846.64	\$2,924.94	\$3,003.24	\$3,140.70	\$3,365.16
CMA E9 Biweekly	\$1,077.60	\$1,106.40	\$1,246.40	\$1,267.20	\$1,308.80	\$1,344.80	\$1,380.80	\$1,444.00	\$1,547.20
FSA E9 Hourly	\$13.47	\$13.83	\$15.58	\$15.84	\$16.36	\$16.81	\$17.26	\$18.05	\$19.34
SAI OFF 9									
<u>706</u>									
Annual	\$29,127.60	\$29,900.16	\$33,616.80	0	\$35,349.84	0	\$36,999.36	\$39,463.20	\$42,804.00
CMUO Monthly	\$2,427.30	\$2,491.68	\$2,801.40	0	\$2,945.82	0	\$3,083.28	\$3,288.60	\$3,567.00
E10									
CTO E10 Biweekly	\$1,116.00	\$1,145.60	\$1,288.00	0	\$1,354.40	0	\$1,417.60	\$1,512.00	\$1,640.00
RUO E10 Hourly	\$13.95	\$14.32	\$16.10	0	\$16.93	0	\$17.72	\$18.90	\$20.50
SAI OFF E10									
<u>708</u>	\$29,378.16		\$33,867.36						
Annual		0		0	\$36,038.88	0	\$38,126.88	\$41,133.60	\$44,954.64
CRR E10 Monthly	\$2,448.18	0	\$2,822.28	0	\$3,003.24	0	\$3,177.24	\$3,427.80	\$3,746.22
CSR E10 Biweekly	\$1,125.60	0	\$1,297.60	0	\$1,380.80	0	\$1,460.80	\$1,576.00	\$1,722.40
Hourly	\$14.07	0	\$16.22	0	\$17.26	0	\$18.26	\$19.70	\$21.53

**APPENDIX E-1**

(Article 27)

**SECURITY UNIT SALARY SCHEDULE - October 1, 2002**

<b>Pay Range Number / Class</b>	<b>Base</b>	<b>End of 6 Months</b>	<b>End of 1 Year</b>	<b>End of 18 Months</b>	<b>End of 2 Years</b>	<b>End of 30 Months</b>	<b>End of 3 Years</b>	<b>End of 4 Years</b>	<b>End of 5 Years</b>
<u>701</u>									
Annual	\$27,666.00	\$28,459.44	\$32,113.44	\$32,593.68	\$33,742.08	\$34,284.96	\$35,245.44	\$37,416.96	\$39,463.20
CO 8 Monthly	\$2,305.50	\$2,371.62	\$2,676.12	\$2,716.14	\$2,811.84	\$2,857.08	\$2,937.12	\$3,118.08	\$3,288.60
CMA 8 Biweekly	\$1,060.00	\$1,090.40	\$1,230.40	\$1,248.80	\$1,292.80	\$1,313.60	\$1,350.40	\$1,433.60	\$1,512.00
FSA 8 Hourly	\$13.25	\$13.63	\$15.38	\$15.61	\$16.16	\$16.42	\$16.88	\$17.92	\$18.90
<u>703</u>									
Annual	\$28,689.12	\$29,461.68	\$33,178.32	\$33,742.08	\$34,848.72	\$35,809.20	\$36,769.68	\$38,440.08	\$41,196.24
CO E9 Monthly	\$2,390.76	\$2,455.14	\$2,764.86	\$2,811.84	\$2,904.06	\$2,984.10	\$3,064.14	\$3,203.34	\$3,433.02
CMA Biweekly	\$1,099.20	\$1,128.80	\$1,271.20	\$1,292.80	\$1,335.20	\$1,372.00	\$1,408.80	\$1,472.80	\$1,578.40
E9									
FSA E9 Hourly	\$13.74	\$14.11	\$15.89	\$16.16	\$16.69	\$17.15	\$17.61	\$18.41	\$19.73
SAI OFF 9									
<u>706</u>									
Annual	\$29,712.24	\$30,505.68	\$34,284.96	\$0.00	\$36,059.76	\$0.00	\$37,730.16	\$40,256.64	\$43,660.08
CMUO Monthly	\$2,476.02	\$2,542.14	\$2,857.08	\$0.00	\$3,004.98	\$0.00	\$3,144.18	\$3,354.72	\$3,638.34
E10									
CTO Biweekly	\$1,138.40	\$1,168.80	\$1,313.60	\$0.00	\$1,381.60	\$0.00	\$1,445.60	\$1,542.40	\$1,672.80
E10									
RUO Hourly	\$14.23	\$14.61	\$16.42	\$0.00	\$17.27	\$0.00	\$18.07	\$19.28	\$20.91
E10									
SAI OFF E10									
<u>708</u>									
- Annual	\$29,962.80	\$0.00	\$34,535.52	\$0.00	\$36,769.68	\$0.00	\$38,899.44	\$41,947.92	\$45,852.48
CRR Monthly	\$2,496.90	\$0.00	\$2,877.96	\$0.00	\$3,064.14	\$0.00	\$3,241.62	\$3,495.66	\$3,821.04
E10									
CSR Biweekly	\$1,148.00	\$0.00	\$1,323.20	\$0.00	\$1,408.80	\$0.00	\$1,490.40	\$1,607.20	\$1,756.80
E10									
Hourly	\$14.35	\$0.00	\$16.54	\$0.00	\$17.61	\$0.00	\$18.63	\$20.09	\$21.96

# APPENDIX E-2

(Article 27)

## SECURITY UNIT SALARY SCHEDULE - October 1, 2003

Pay Range Number / Class	Base	End of 6 Months	End of 1 Year	End of 18 Months	End of 2 Years	End of 30 Months	End of 3 Years	End of 4 Years	End of 5 Years
<u>701</u>									
Annual	\$28,501.20	\$29,315.52	\$33,073.92	\$33,575.04	\$34,744.32	\$35,308.08	\$36,310.32	\$38,544.48	\$40,653.36
CO 8 Monthly	\$2,375.10	\$2,442.96	\$2,756.16	\$2,797.92	\$2,895.36	\$2,942.34	\$3,025.86	\$3,212.04	\$3,387.78
CMA 8 Biweekly	\$1,092.00	\$1,123.20	\$1,267.20	\$1,286.40	\$1,331.20	\$1,352.80	\$1,391.20	\$1,476.80	\$1,557.60
FSA 8 Hourly	\$13.65	\$14.04	\$15.84	\$16.08	\$16.64	\$16.91	\$17.39	\$18.46	\$19.47
<u>703</u>									
Annual	\$29,545.20	\$30,338.64	\$34,180.56	\$34,744.32	\$35,892.72	\$36,874.08	\$37,876.32	\$39,588.48	\$42,428.16
CO E9 Monthly	\$2,462.10	\$2,528.22	\$2,848.38	\$2,895.36	\$2,991.06	\$3,072.84	\$3,156.36	\$3,299.04	\$3,535.68
CMA E9 Biweekly	\$1,132.00	\$1,162.40	\$1,309.60	\$1,331.20	\$1,375.20	\$1,412.80	\$1,451.20	\$1,516.80	\$1,625.60
FSA E9 Hourly	\$14.15	\$14.53	\$16.37	\$16.64	\$17.19	\$17.66	\$18.14	\$18.96	\$20.32
SAI OFF 9									
<u>706</u>									
Annual	\$30,610.08	\$31,424.40	\$35,308.08	\$0.00	\$37,145.52	\$0.00	\$38,857.68	\$41,467.68	\$44,975.52
CMUO Monthly E10	\$2,550.84	\$2,618.70	\$2,942.34	\$0.00	\$3,095.46	\$0.00	\$3,238.14	\$3,455.64	\$3,747.96
CTO E10 Biweekly	\$1,172.80	\$1,204.00	\$1,352.80	\$0.00	\$1,423.20	\$0.00	\$1,488.80	\$1,588.80	\$1,723.20
RUO E10 Hourly	\$14.66	\$15.05	\$16.91	\$0.00	\$17.79	\$0.00	\$18.61	\$19.86	\$21.54
SAI OFF E10									
<u>708</u>									
- Annual	\$30,860.64	\$0.00	\$35,579.52	\$0.00	\$37,876.32	\$0.00	\$40,068.72	\$43,200.72	\$47,230.56
CRR E10 Monthly	\$2,571.72	\$0.00	\$2,964.96	\$0.00	\$3,156.36	\$0.00	\$3,339.06	\$3,600.06	\$3,935.88
CSR E10 Biweekly	\$1,182.40	\$0.00	\$1,363.20	\$0.00	\$1,451.20	\$0.00	\$1,535.20	\$1,655.20	\$1,809.60
Hourly	\$14.78	\$0.00	\$17.04	\$0.00	\$18.14	\$0.00	\$19.19	\$20.69	\$22.62

# APPENDIX E-3

(Article 27)

## SECURITY UNIT SALARY SCHEDULE - October 1, 2004

Pay Range Number / Class	Base	End of 6 Months	End of 1 Year	End of 18 Months	End of 2 Years	End of 30 Months	End of 3 Years	End of 4 Years	End of 5 Years
<u>701</u>									
Annual	\$29,649.60	\$30,484.80	\$34,389.36	\$34,911.36	\$36,143.28	\$36,727.92	\$37,771.92	\$40,089.60	\$42,282.00
CO 8 Monthly	\$2,470.80	\$2,540.40	\$2,865.78	\$2,909.28	\$3,011.94	\$3,060.66	\$3,147.66	\$3,340.80	\$3,523.50
CMA 8 Biweekly	\$1,136.00	\$1,168.00	\$1,317.60	\$1,337.60	\$1,384.80	\$1,407.20	\$1,447.20	\$1,536.00	\$1,620.00
FSA 8 Hourly	\$14.20	\$14.60	\$16.47	\$16.72	\$17.31	\$17.59	\$18.09	\$19.20	\$20.25
<u>703</u>									
Annual	\$30,735.36	\$31,549.68	\$35,537.76	\$36,143.28	\$37,333.44	\$38,356.56	\$39,400.56	\$41,175.36	\$44,119.44
CO E9 Monthly	\$2,561.28	\$2,629.14	\$2,961.48	\$3,011.94	\$3,111.12	\$3,196.38	\$3,283.38	\$3,431.28	\$3,676.62
CMA E9 Biweekly	\$1,177.60	\$1,208.80	\$1,361.60	\$1,384.80	\$1,430.40	\$1,469.60	\$1,509.60	\$1,577.60	\$1,690.40
FSA E9 Hourly	\$14.72	\$15.11	\$17.02	\$17.31	\$17.88	\$18.37	\$18.87	\$19.72	\$21.13
SAI OFF 9									
<u>706</u>									
Annual	\$31,842.00	\$32,677.20	\$36,727.92	\$0.00	\$38,628.00	\$0.00	\$40,402.80	\$43,117.20	\$46,771.20
CMUO E10 Monthly	\$2,653.50	\$2,723.10	\$3,060.66	\$0.00	\$3,219.00	\$0.00	\$3,366.90	\$3,593.10	\$3,897.60
CTO E10 Biweekly	\$1,220.00	\$1,252.00	\$1,407.20	\$0.00	\$1,480.00	\$0.00	\$1,548.00	\$1,652.00	\$1,792.00
RUO E10 Hourly	\$15.25	\$15.65	\$17.59	\$0.00	\$18.50	\$0.00	\$19.35	\$20.65	\$22.40
SAI OFF E10									
<u>708</u>									
- Annual	\$32,092.56	\$0.00	\$36,999.36	\$0.00	\$39,400.56	\$0.00	\$41,676.48	\$44,933.76	\$49,109.76
CRR E10 Monthly	\$2,674.38	\$0.00	\$3,083.28	\$0.00	\$3,283.38	\$0.00	\$3,473.04	\$3,744.48	\$4,092.48
CSR E10 Biweekly	\$1,229.60	\$0.00	\$1,417.60	\$0.00	\$1,509.60	\$0.00	\$1,596.80	\$1,721.60	\$1,881.60
Hourly	\$15.37	\$0.00	\$17.72	\$0.00	\$18.87	\$0.00	\$19.96	\$21.52	\$23.52



## **APPENDIX F**

### **ARTICLE 15, Part B**

#### **DEPARTMENT OF CORRECTIONS BID ASSIGNMENTS**

[NOTE: Bid jobs were updated as of December 2001. Both parties agree to initiate all bid jobs negotiated at the local level. If a dispute arises and can not be settled at the local level, MCO and the Department of Corrections agree to meet and attempt to resolve any differences. In addition, any changes that are negotiated since this date will be forwarded to MCO and the Department of Corrections. Some bid jobs may have special qualifications or requirements per Policy Directives or local agreements.]

**Some bid positions may be identified as having specific qualifications which the individual must possess when submitting a bid for the position and must maintain these conditions to continue on this assignment.**

#### **BID JOBS – ALGER MAXIMUM CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Spruce Unit (1)	Spruce Unit (1)	Post #2 & Pine Unit (1)	Sallyport (1)
Pine Unit (1)	Pine Unit (1)	Post #5 & Rover (1)	School Officer (1)
Maple Unit (1)	Maple Unit (1)	Rover & Post # 4 (1)	Property Room (1)
Post 5 to ECO (2)	ECO (1)	Yard & Post #1 (1)	
E.C. to Alert (2)	Control Center	Post #3 and Spruce (1)	
Yard (1)	E.C. to Alert (2)		
Activity Rover (1)	Yard (1)		
Rover 4 (1)	Activity Rover (1)		
	Rover 4 (1)		

#### **BID JOBS – BARAGA MAXIMUM CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Yard (1)	Unit 6 (1)	Post A/Unit 1 (1)	School (1)
Unit 5 (1)	Unit 7 (1)	Post B/Unit 2 (1)	
Unit 6 (1)	Activities/Rover (1)	Post D/Unit 4 (1)	
Activity Rover (3)	Activities/Rover #5 (1)	Yard/ARV (1)	
	Activities/Rover (1)	ARV/Yard (1)	

#### **BID JOBS –BOYER ROAD CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
School (1)	School (1)	Yard (3)
F Unit (2)	F Unit (2)	
Gate (1)	Yard (2)	
Visiting Yard/MSI/Rover (1)		

## BID JOBS EARNEST A. BROOKS CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Yard (2)	Yard (3)	Yard (2)
PSO (1)	PSO/Bubble (1)	PSO/Bubble (2)
Fremont Unit (1)	Fremont Unit (1)	Fremont Unit (1)
Seg/Detention (1)	Segregation (1)	Segregation (1)
MSI (1)	Food Service (1)	
Sallyport (8-4) (1)	School (1)	
Food Service (1)	Front Desk (1)	
Health Service (1)		

## BID JOBS – CAMPS

<u>CAMP BRANCH</u>	<u>CAMP KOEHLER</u>	<u>CAMP PELLSTON</u>
Work Crew Leaders (3)	Work Crew Leaders	Work Crew Leaders (2)
<u>CAMP CUSINO</u>	<u>CAMP MANISTIQUE</u>	<u>CAMP SAUBLE</u>
Work Crew Leaders	Work Crew Leaders (3)	Work Crew Leaders

## BID JOBS – CARSON CITY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Segregation (2)	Segregation (2)	Segregation (1)
Minimum Security Unit (1)	Minimum Security Unit (1)	Minimum Security Unit (1)
Yard Rover (1)	Yard Rover (1)	Yard Rover (1)
Food Service (1)	Food Service (1)	500 Unit (1)
Gym (1)	Gym (1)	1200 Unit (1)
Infirmary (1)	Bubble/Alert Response (1)	
School (1)	Tower One/Minimum Security V.R. (1)	
Electronic Monitoring (1)		
Tower One/Sallyport (1)		

## BID JOBS – CHIPPEWA CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Steamboat (2)	Steamboat (2)	Steamboat (1)*	Sallyport (1)
Quarry (1)*	Quarry (1)*	Quarry (1)*	
Round (2)	Round (2)	Round (1)	
Yard 1 & 4 (1)	Yard 1 & 4 (1)	Pike (1)	
ARV** (1)	ARV** (1)	Yard (1)	
School (1)	School (1)		
Information Desk (1)	Information Desk (1)		

\* May rotate employee from assignment up to two pay periods, twice a year on the same shift.

\*\* ARV bid position will rotate with one of the Yard bid positions or other weapons qualified custody officer at the approximate halfway period of the shift.

## **BID JOBS –COOPER STREET CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
A Unit (1)	A Unit (1)	A Unit (1)
B Unit (1)	B Unit (1)	B Unit (1)
C Unit (2)	C Unit (2)	C Unit (1)
D Unit (2)	D Unit (2)	D Unit (1)
Yard 21 (1)	Yard 21 (1)	Yard 21 (1)
School (1)	School (1)	Yard 20 (1)
Yard 20 (1)	Yard 20 (1)	
Sallyport (1)		

## **BID JOBS – G. ROBERT COTTON CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Temporary F Unit (1)	Temporary F Unit (1)	Temporary F Unit (1)
Cotton AB Unit (1)	Cotton AB Unit (1)	Cotton AB Unit (1)
Cotton CD Unit (1)	Cotton CD Unit (1)	Cotton CD Unit (1)
Cotton EF Unit (1)	Cotton EF Unit (1)	Cotton EF Unit (1)
Cotton GH Unit (1)	Cotton GH Unit (1)	Cotton GH Unit (1)
Cotton IJ Unit (2)	Cotton IJ Unit (2)	Cotton IJ Unit (2)
Yard (2)	Yard (2)	Yard (2)
L Unit (2)		
School (1)		
Infirmary (1)		

## **BID JOBS –DEERFIELD CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
G Unit (1)	B Unit (1)	C Unit (1)
D Unit (1)	E Unit (1)	G Unit (1)
Yard (2)	Yard (2)	Yard (1)
Intake Officer	Property Room (1)	

Any officer currently holding a bid job slated for elimination will be allowed to retain that position until he or she elects to vacate that assignment.

## **BID JOBS – CHARLES EGELER CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
1 Block	1 Block	1 Block	Gym-Store
2 Block	2 Block	2 Block	Information Desk
3 Block	3 Block	3 Block	Sallyport
Kitchen Officer	Kitchen Officer	Kitchen Officer	Zone I School
Yard	Yard	Yard Patrol	Zone II School
Industry Gate	Industry Gate	Count Officer	DWH/Clinic Officer
Control Center	Control Center	DWH/All COs & 1 CMA	
DWH/All COs & 1 CMA	Information Desk	Foot Secure Unit/	
Foot Secure Unit/	DWH/All COs & 1 CMA	All CO Positions	
All CO Positions	Foot Secure Unit/		
	All CO Positions		

## BID JOBS – FLORENCE CRANE CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Gate Officer	Gate Officer	Yard
Food Service	Food Service	Alert Response
Alert Response	Property Room	Building 45 Rover
Yard/Sallyport	Yard	
Housing Unit F	Housing Unit F	
Building 45 Rover	Building 45 Rover	

## BID JOBS – FOA

<u>Region I</u>	<u>Region II</u>	<u>Region III</u>
None at this time*	None at this time*	None at this time*

\* Still being negotiated at this time.

## BID JOBS –GUS HARRISON CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Yard Rover (1)	Yard Rover (1)	Yard Rover (1)
ARV (1)	ARV (1)	ARV (1)
Unit 4 (1)	Unit 4 (1)	Unit 4 (1)
Unit 5 (1)	Unit 5 (1)	Unit 5 (1)
Unit 6 (1)	Unit 6 (1)	
Infirmery (1)	Infirmery (1)	
Chapel Officer (1)	Chapel Officer (1)	
School Officer (1)	School Officer (1)	
4/5 rover (1)	Food Service (1)	
	Yard Officer #26 (1)	

## BID JOBS – RICHARD A. HANDLON CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Bubble	Bubble	Bubble
Yard Rovers (2)	Field House (1)	Roving Chase Vehicle
Roving Chase Vehicle	Roving Chase Vehicle	4 hours to B Unit
7 Post	Voc School/	4 hours to Vehicle
A Unit (2)	Roving Officer**	Yard Rovers (2)
B Unit (2)	Yard Rovers (3/2)	2 Post to A Unit*
C Unit (1)	A Unit (3/2)	4 Post to A Unit*
D Unit (1)	B Unit (1)	Yard Rovers (2)
E Unit (1)	C Unit (1)	A Unit (2)
F Unit (1)	D Unit (1)	B Unit (1)
	E Unit (1)	C Unit (1)
	F Unit (3/2)	D Unit (1)
		E Unit (1)
		F Unit (2)

\* If the gun towers are remanned then the two bid officers in A Unit on the 10:00 to 6:00 shift will have first recall rights to return to a gun tower if they wish to.

\*\* M-F assignment with weekends and holidays off.

## BID JOBS – HIAWATHA CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Kitchen	Kitchen	Kitchen/Rover 1 (1)
Education	Education/Rover 6	Rover 2
Rover 4	Rover 1	Rover 3
Rover 5	Rover 2	
Sallyport	Bubble	

## BID JOBS – HURON VALLEY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Unit 1 B-wing (1)	Unit 1 B-wing (1)	Unit 1 B-wing (1)	Sallyport (1)
Unit 1 C-wing (1)	Unit 1 C-wing (1)	Unit 1 C-wing (1)	School (2)
Unit 2 B-wing (1)	Unit 2 B-wing (1)	Unit 2 B-wing (1)	Property Room (1)
Unit 2 C-wing (1)	Unit 2 C-wing (1)	Unit 2 C-wing (1)	
Unit 3 B-wing (1)	Unit 3 B-wing (1)	Unit 3 B-wing (1)	
Unit 3 C-wing (1)	Unit 3 C-wing (1)	Unit 3 C-wing (1)	
Gun Tower #1 (1)	Gun Tower #1 (1)	Unit 4 C-wing (1)	
Food Service (1)	Food Service (1)	Gun Tower #1 (1)	
Information Desk (1)	Information Desk (1)		

## BID JOBS - IONIA MAXIMUM CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Alert Response (1)	Alert Response (1)	Alert Response (1)	Infirmary (2)
Yard (2)	Yard 1 (1)	Yard 1 (1)	
1-Post (1)	Yard 2 (1)	Yard 2 (1)	
4-Post (1)	4-Post (1)	4-Post (1)	
Unit 3 (2)	Rover (2)	3-Post (1)	
Unit 4 (2)	Unit 3 (2)	2-Post (1)	
Unit 5 (2)	Unit 4 (2)		
	Unit 5 (2)		
	Mobile 8 (1)		

## BID JOBS – KINROSS CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
A Unit *	A Unit *	A Unit *	School Officer (2)
Baker Unit	Baker Unit	Baker Unit	
Segregation **	Segregation **	Segregation **	
C.C. Annex	C.C. Annex	Rover 2	
Kitchen	Kitchen	D Unit	
C Unit Base Officer	F Unit	C Unit Base Officer	
	C Unit Base Officer		
	Gym Officer		

\* Agency may temporarily reassign least senior bid employee for probationary employee training.

\*\* Agency may rotate employee from assignment up to two (2) pay periods, twice a year on the same shift.

## BID JOBS – LAKELAND CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Bldg A 1 & 4 Unit	Bldg A 1 & 4 Unit	Bldg A 1 & 4 Unit	School Level 1
Bldg A 2 & 3 Unit	Bldg A 2 & 3 Unit	Bldg A 2 & 3 Unit	School Level 2
Alert Response/ Level 2 Yard (1)	Alert Response/ Level 2 Yard (1)	Alert Response/ Level 2 Yard (1)	
Level 2 Yard/ Alert Response (1)	Level 2 Yard/ Alert Response (1)	Level 2 Yard/ Alert Response (1)	
Control Center	Control Center	Control Center	
Segregation*	Segregation*	Segregation*	
Bldg B Unit 1	Bldg B Unit 1	2 <sup>nd</sup> Alert Response/ Level 1 Yard (1)	

\* The person in this position will be rotated out of this bid position for one (1) pay period every six (6) months, to meet ACA standards. Annual leave, sick leave, and periods when temp segregation is closed can accrue and count toward this requirement..

## BID JOBS – MACOMB CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Information Desk	Information Desk	PSV (1) *	Health Care (1)
PSV (1) *	PSV (1) *	Yard (2) *	Public Works (4)
Yard (2) *	Yard (2) *	Housing Unit 6 (2)	
Food Service (1)	Food Service (1)		
School (1)	School (1)		
Gym (1)	Gym (1)		
Housing Unit 6 (2)	Housing Unit 6 (2)		
Store Officer (1)	Store Officer (1)		

\* Yard officer will switch off with the PSV after four (4) hours on every shift.

## BID JOBS – MARQUETTE BRANCH PRISON

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Yard (2)	Yard (2)	Trusty Division (10)	Check Station (2)
Trusty Division (10)	Trusty Division (10)	Brooks Center (1)	Big Gate (1)
Brooks Center (1)	Brooks Center (1)	F Block (1 position entire shift: 1 position normally switches with Central Tower)	
Quarantine (1)	Quarantine (1)	B Block (1 position entire shift: 1 position normally switches with Post 6)	
Dairy Barn (1)	Dairy Barn (1)		
Front Door (1)	Front Door (1)		

## BID JOBS – MICHIGAN REFORMATORY

### First Shift

Yard Rover (1)  
Annex (1)  
Yard Officer ( 1)  
5<sup>th</sup> Level Block (GP)  
Officers (I &J) (3)  
I – 1 Segregation  
Officers (2)  
1 & 2 Gate  
I – 1 Inside (GP) (1)  
I – 2 Inside (GP) (1)  
I – 3 Inside (GP) (1)  
I – 4 Inside (GP) (1)

### Second Shift

Yard Rover (1)  
Annex (1)  
Yard Officer (1)  
5<sup>th</sup> Level Block (GP)  
Officers (I & J) (3)  
I – 1 Segregation (2)  
I – 2 Segregation (2)  
I – 5 Segregation (2)  
Bubble (1)

### Third Shift

1 Post, first half/  
I – 2, second half  
2 Post, first half/  
I – 4, second half  
4 Post, first half/  
J – 4, second half  
6 Post, first half/  
J – 5, second half  
9 Post, first half/  
I – 3, second half  
5 Post, first half/  
Bubble, second half

## BID JOBS – MID-MICHIGAN CORRECTIONAL FACILITY

### First Shift

B Unit – RUO  
G & H Rover  
Mobile 13/Yard Officer  
Rover/Mobile 12  
Sallyport

### Second Shift

A & B Rover  
G & H Rover  
Mobile 13/Yard Officer  
Rover/Mobile 12  
B Unit – RUO  
Property Room

### Third Shift

A & B Rover  
G & H Rover  
Mobile 13/Yard Officer  
Rover/Mobile 12

Public Works will be by seniority on new or vacated contracts. The contractor will also have input on who the officer will be on a crew.

## BID JOBS – MOUND CORRECTIONAL FACILITY

### First Shift

Bldg 800/Seg (3)  
Food Service  
School Officer  
Gym Officer  
Yard Units 12 & 13 (2)

### Second Shift

Bldg 800/Seg (3)  
Food Service  
School Officer  
Gym Officer  
Yard Units 12 & 13 (2)

### Third Shift

Bldg 800/Seg (2)  
Bldg 200  
Bldg 500  
Yard Unit 12  
Food Service

### Day Activity Shift

Health Care  
Sallyport  
Store

## BID JOBS – MUSKEGON CORRECTIONAL FACILITY

### First Shift

School (1)  
LTA (1)  
Alert Response Vehicle  
(1)  
Food Service (1)  
Quartermaster (1)

### Second Shift

School (1)  
LTA (1)  
Alert Response Vehicle  
(1)  
F – Unit (3)  
Yard Control/Rec (1)

### Third Shift

A Unit (1)  
ARV/2 Post (1)  
2 Post/ARV (1)  
Rover (1)

## BID JOBS – NEWBERRY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
PSV #35	PSV #35	PSV/Bubble
PSV #36/Yard #17	PSV #36	Bubble/PSV
Yard #15	Yard #15	Yard #15
Activity Rover #19	Activity #18	Yard #16
Activity Rover #20	Food Service	Food Service
Food Service	Info Desk*	Unit 2
Info Desk*	School Officer	Unit 6
Health Services	Visiting Room*	
School Officer		

\* Able to rotate for 2 weeks, twice a year

## BID JOBS – OAKS CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Housing Unit 1	Housing Unit 4	Housing Unit 1/
Housing Unit 3	Housing Unit 2	E Tower
Housing Unit 4	Rover 11	Housing Unit 2/
Housing Unit 5	Rover 15	D Tower
Food Services	Yard 13/ARV (2)	Housing Unit 3/
Health Services	Yard 14/C Tower (2)	C Tower
300 Building	Rover 16/E Tower (1)	Housing Unit 4/
ARV/Yard (1)	School	B Tower
Rover 12 (Sallyport)		Housing Unit 5/
Yard 14/		A Tower
C-Tower (1)		Rover 14

If less than 3 officers indicate an intent, the facility will assign someone to the position. The bid job will be reviewed in 6 months to determine if it is working out. If not, the facility and the Local MCO Chapter will negotiate another bid position.

## BID JOBS – OJIBWAY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Gym/Rover	Gym/Rover	PSV/Yard 1
Yard 1	PSV/Gate	Yard 2
Yard 2	Yard 1	B Unit
Rover/PSV	Rover 1	C Unit
School	School	
Property	Visiting Room/Rover	

## BID JOBS – PARNELL CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
9 Block	9 Block	9 Block	School
10 Block	10 Block	10 Block	Laundry
16 Block*	16 Block*	16 Block*	Property Room
Control Center	Control Center	Control Center	
Kitchen	Special Activities		
Special Activities			



## BID JOBS –PARR HIGHWAY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Yard Officer (1)	Yard Officer (1)	Yard Officer (1)
Food Service (1)	Food Service (1)	Yard/Alert
School Officer (1)	School Officer (1)	Response (1)
Alert Response (1)	Alert Response (1)	Alert Response/
Infirmery (1)	Infirmery (1)	Yard (1)
Rover (1)	Rover (1)	Rover (1)
Information Desk (1)	Information Desk (1)	

## BID JOBS – PINE RIVER CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Yard (2)	Food Service	A & B Rover
Sallyport/Visiting Room	Gym	C & D Rover
Food Service	School	G & H Rover
G/H Rover	Yard (2)	

## BID JOBS – PUGSLEY CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Housing Unit 4 C/D (1)	Housing Unit 4 C/D (1)	Housing Unit 4 C/D (1)	Work Crew Leaders
School (1)	School (1)	Yard (1)	(7)
Yard (2)	Food Service/Spec Act (1)	Rover Unit 1 (1)	
Food Service (1)	Yard (2)		

## BID JOBS – RIVERSIDE CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
7 Building Entry	7 Building Entry	7 – 1 East & West (4)	RGCTesting Officer
1 Post	1 Post	7 – 2 East & West (4)	Sallyport Officer
3 Post	3 Post	7 – 3 West (2)	RGC Intake Officer
Control Center Clerk (1)	Control Center Clerk (1)	7 – 3 Segregation/	Laundry (1)
Main Kitchen	Main Kitchen	Detention (2)	
Yard (2)	Yard (2)		
Bubble Officer	Bubble Officer		
Seg/Detention (3)	Seg/Detention (3)		
Rover (1)	Rover (1)		

## BID JOBS – RYAN CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Info Desk (1)	Info Desk (1)	Yard (3)	Property Room (1)
Yard (4)	Yard (4)	200 Bldg (2)	Sallyport (1)*
School	School	500 Bldg (3)	Health Care (1)
Visiting Room *	Visiting Room (1)	Food Service (1)	MSI Officer
800 Bldg	800 Bldg	800 Bldg	
Seg & Det (3)	Seg & Det (3)	Seg & Det (2)	
Food Service (1)	Food Service (1)		
Dialysis (1)	Dialysis (1)		

\*When current officer leaves this position, the position will no longer be bid.

## BID JOBS – SAGINAW CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
500 Unit (1)	700 Unit (1)	ARV/Bubble (1)
400 Unit (1)	1200 Unit (1)	Bubble/ARV (1)
1200 Unit (1)	400 Unit	400 Unit (1)
34/ARV (1)	Yard (1)	1200 Unit (1)
Segregation (2)	ARV/34 (1)	Yard 34 (1)
Yard (1)	34/ARV (1)	Yard 35 (1)
Big Yard (1)	Segregation (1)	
Infirmary with Sat/Sun off (1)*	Food Service (1)	

\* Local agreement that when the officer currently occupying this position leaves, the position will no longer be bid.

## BID JOBS – ST. LOUIS CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Programs Officer	Programs Officer	Housing Unit 6
Yard Officer 29	A Rover	Housing Unit 7
A Rover	C Post	Yard 29
C Post	E Post	Yard 38
E Post	Yard Rover 29	Yard 39
HU 1 – RUO Rover	Yard Rover 30	
HU 6 – RUO Rover	Yard Rover 31	
HU 7 – RUO Bubble	Yard 38	
HU 7 – RUO Rover	Yard 39	
Yard Rover 30	Info Desk	
Yard 33		
Yard 40		

## BID JOBS – ROBERT SCOTT CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Food Service	Food Service	Food Service	Health Care
ARV	ARV	Bubble	Sallyport
Bubble	Bubble	Franklin (2)	MSI Officer
Gate	Gym	Unit 13	Prisoner Store
Gym	Unit 13	Cord B (1)	
Unit 13	Franklin (2)		
School	Gun Tower #1		
Franklin (1)	Gun Tower #2		

## BID JOBS - SOUTHERN MICHIGAN CORRECTIONAL FACILITY (JMF)

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
4 Block (2)	4 Block (2)	4 Block (2) CO	Sallyport (2)
5 Block (2)	5 Block (2)	5 Block (2) CO	
Sallyport Tower (1)	Sallyport Tower (1)	Sallyport Tower (1)	
6 Block (2)	6 Block (2)	Yard (1)	
6 Block Escort (1)	6 Block Escort (1)	Rovers (2)	
Yard (3)	Yard (3)		
School (1)	Medical (1)		
Library (1)	Library (1)		
Kitchen (1)	Kitchen (1)		
Special Acts (1)	Special Acts (1)		

## BID JOBS – SMI/RGC RECEPTION CENTER

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Desk	Desk	Desk	Dress In

## BID JOBS – SPSM CENTRAL COMPLEX

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Front Gate**	Front Gate**	Front Gate
Information Desk	Information Desk	Information Desk
Control Center	Control Center	
1 Post	1 Post	
9 Post	9 Post	
Low Roof (1)*	Low Roof (1)*	
Kitchen Officer	Kitchen Officer	
Dress Out		

\* The Low Roof position will be designated as the Back Door Post.

\*\* First vacancy will no longer be bid.

NOTE: The agency agrees to use the grandfather clause for 25% of the officers who presently hold bid jobs in Four and Five Blocks on their respective shifts, in seniority order.

## BID JOBS – STANDISH MAXIMUM CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Food Service 37 (1)	Food Service 37 (1)	Food Service 37 (1)
Food Service 38/	Food Service 38	Unit 1/A -Tower (1)
B -Tower (1)	School (1)	Unit 2/B -Tower (1)
Health Care (1)*	Health Care (1)	Unit 3/C -Tower (1)
Gym Officer/	Gym Officer (1)	Yard 12 (1)
C-Tower (1)**	A -Tower (1)	
A -Tower (1)	D -Tower (1)	
Yard 11 (1)	Yard 11 (1)	
Yard 14 (1)	Yard 14 (1)	
Yard 15 (1)	C-Tower	
School (1)		

\* Except on weekends when relieving C - Tower

\*\* Except on weekends when Health Care Officer will relieve C -Tower

## BID JOBS –STRAITS CORRECTIONAL FACILITY

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
School (1)	School (1)	Rover 1 (1)	Information Desk (1)
Food Service (1)	Food Service (1)	Rover 2 (1)	
A Unit (1)	A Unit (1)		
H Unit (1)	H Unit (1)		
	Information Desk (1)		
	Rover 3 (1)		
	Rover 5 (1)		

## **BID JOBS – THUMB CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>	<u>Day Activity Shift</u>
Food Service	Food Service	Food Service	Infirmary
Bubble	Control Center	Control Center	Property Room (2)
School	Bubble		Sallyport
Gym	School		
	Gym		

## **BID JOBS – WESTERN WAYNE CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
T -Seg Unit 45 (R)*	T-Seg Unit 45 (R)	T -Seg Unit 45 (R)
Unit 45 (1) (R)	Unit 45 (1) (R)	Unit 45 (1) (R)
Alert Response Unit 14	Alert Response 14	Rover Unit 16
Kitchen	Kitchen	ARV #14A & 14B
Information Desk	Information Desk	ARV #15A & 15B
Sallyport	Rover 16	Backgate 5 & 6
Academic School	Rover 17	
Parole Brd Hearings (1)	Sallyport Tower #1	
Intake	Backgate 5 & 6	

\* The numbers in parenthesis reflect the actual number of staff assigned to bid positions. “R” in parenthesis reflects a 6-month rotation between T -Seg and Housing Unit 45 General Population.

The Alert Response 14 and 15 positions will be two (14A, 14B, 15A, 15B) four-hour positions on the third shift only.

## **BID JOBS –WEST SHORELINE CORRECTIONAL FACILITY**

<u>First Shift</u>	<u>Second Shift</u>	<u>Third Shift</u>
Yard (2)	Control Center	Yard (2)
Information Desk	Bubble	Bubble (2 halves)
	School	
	Information Desk	

## **BID JOBS – NEWLY OPENED FACILITIES**

Bid jobs for new facilities, which become operational during the term of this agreement may be reopened through secondary negotiations at the request of either party.

## **APPENDIX G**

(Article 15, Part B)

### **DEPARTMENT OF COMMUNITY HEALTH BID ASSIGNMENTS**

Note: The following bid assignments are in effect as of December 2001, and will remain, unless altered through secondary negotiations or by mutual agreement of the parties.

#### Center for Forensic Psychiatry

Transporter\*

Security Console

#### Huron Valley Center - Security Division\*\*

Sallyport - two positions on each shift

Property Room - two positions on the day shift with Saturday and Sunday RDOs.

\* The hours of work for these positions shall be determined by the Employer.

\*\* Occupants must be selected from the Security Division.

**APPENDIX H**  
John Sura 10/1/93 Letter to Fred Parks  
RE: TUITION REIMBURSEMENT

State of Michigan



John Engler, *Governor*  
**Department of Corrections**

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Kenneth L. McGinnis, *Director*

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Main Building  
715 West Willow  
Lansing, MI 48913

1 Oct 93

Mr. Fred Parks  
Michigan Corrections Organization  
401 S. Washington Square  
Lansing, MI 48933

Dear Mr. Parks:

Please allow this letter to establish the procedure for MCO represented staff to apply for tuition reimbursement from the department, in accordance with Article 37 of the 1994 MCO contract. It is understood that officers applying for partial tuition reimbursement will be status employees of the Department at the time reimbursement is requested, that they are not receiving any other tuition payments, grants or stipends, and that the course for which reimbursement is requested is job-related or is part of a degree program. Reimbursement will be approved only for courses completed after October 1, 1993. Following are the steps which an officer must complete to be considered for reimbursement of tuition:

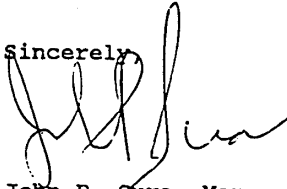
1. After completing a course from an accredited college or university, the officer completes sections I and IV of form CAH-703, Partial Tuition Refund Application.
2. The officer mails the form to the DeMarse Training Academy with the following:
  - a. a certified copy of his/her transcript or original report card indicating a passing grade of at least 2.0.
  - b. the original receipt verifying tuition payment.
3. If approved, the form will be forwarded to the Finance Section for processing for payment.

4. The officer will receive the pink copy of form CAH-703 in the mail, indicating the disposition of the tuition reimbursement request (approved/denied).

Applications will be processed in the order received. No funds will be encumbered in anticipation of completion of a course. Refunds are limited to 50% of the cost, not to exceed \$250, of one course per term or semester for any one employee. Reimbursement shall apply only to tuition and shall not apply to such items as lab fees, miscellaneous fees, books or supplies. The number of approvals during any fiscal year will be contingent upon availability of funds.

Please contact me if you have questions about this procedure.

Sincerely,

A handwritten signature in dark ink, appearing to read 'John P. Sura', written over the word 'Sincerely,'.

John P. Sura, Manager  
Training Division

cc: Deputy Director Jabe  
Alvin Whitfield  
David Viele

MICHIGAN DEPARTMENT OF CORRECTIONS  
PARTIAL TUITION REFUND APPLICATION

CAH-703 5/84

SECTION I

NAME (Last) (First) (Middle Initial)			NUMBER
CIVIL SERVICE CLASSIFICATION			SOCIAL SECURITY NUMBER
WORK LOCATION		WORK TELEPHONE	
HOME ADDRESS (Where Refund will be Sent)			
Street Address:		City:	State: Zip Code:
LENGTH OF EMPLOYMENT WITH DEPT. OF CORRECTIONS		ARE YOU RECEIVING ANY FINANCIAL AID OTHER THAN A LOAN?	
Years:	Months:	Yes:	No:
COURSE TITLE AND NUMBER		SCHOOL CONDUCTING THE COURSE	
TUITION COST			
No. of Credit Hours of Course:		Cost per Credit Hour: \$	Total Cost: \$
WHEN IS COURSE SCHEDULED?		COURSE STARTING & ENDING DATES	
Day(s) of Week:	Time:	Starting:	Ending:
EXPLAIN WHY THIS COURSE IS JOB RELATED:			
EMPLOYEE SIGNATURE			DATE

SECTION II PERSONNEL OFFICER

\_\_\_\_ APPROVED DATE APPLICATION RECEIVED \_\_\_\_\_

\_\_\_\_ DISAPPROVED REASON \_\_\_\_\_

PERSONNEL OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

SECTION III FOR THE TRAINING DIVISION:

\_\_\_\_ APPROVED

\_\_\_\_ DISAPPROVED REASON \_\_\_\_\_

APPLICATION TENTATIVELY APPROVED FOR REFUND OF \$ \_\_\_\_\_

DEPARTMENT TRAINING ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

SECTION IV EMPLOYEE CERTIFICATION

I CERTIFY THAT THE AMOUNT OF \$ \_\_\_\_\_ REPRESENTS THE TOTAL AMOUNT PAID BY ME FOR TUITION ONLY FOR THE ABOVE COURSE.

EMPLOYEE \_\_\_\_\_ DATE \_\_\_\_\_

SECTION V APPROVAL FOR PAYMENT:

APPROPRIATE EVIDENCE OF COURSE COMPLETION AND CASH RECEIPT HAVE BEEN RECEIVED AND REFUND IS APPROVED FOR PAYMENT.

TRAINING ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

SECTION VI ACCOUNTING DATA:

Account Number	Cost Center	Object Code	Amount	Encumbrance Ref. No.	Liquidation Amount

COPY DISTRIBUTION: WHITE & GREEN — FINANCE, YELLOW — TRAINING, GOLDENROG — PERSONNEL, PINK — EMPLOYEE.



## **APPENDIX I**

(Article 36)

### **DEPARTMENT OF COMMUNITY HEALTH Tuition Reimbursement Procedure**

The procedure for application for and award of funds for tuition reimbursement for Bargaining Unit members in the Department of Community Health will contain the following elements:

1. Employees will be non-probationary and will be in satisfactory status at time of the application.
2. Reimbursement will be approved only for courses completed after October 1, 1996.
3. Employees shall certify that they are not receiving any other tuition payments, grants or stipends for the course for which reimbursement is requested.
4. The course must be job related or part of a job related degree program.
5. Reimbursement will be made after satisfactory completion of the course with a passing grade of at least 2.0 on a 4.0 scale, verified by a certified copy of his/her transcript or original report card.
6. Employee must verify payment of tuition with an original receipt.
7. Reimbursement to an employee is limited to the lesser of one course per semester or Two Hundred and Fifty Dollars (\$250.00), and shall apply only to tuition and shall not apply to such items as fees, books or supplies.
6. Applications will be processed in the order received, but no payment will be made prior to course completion and required verification.

## APPENDIX J

### Article 30 (State Health Plan PPO) – Benefit Chart

State Health Plan (PPO)		
	In-Network	Out-of-Network
Preventive Services - Limited to \$500 per calendar year per person (In Jan. 2004, limit increases to \$750)		
Health Maintenance Exam - includes chest X-ray, EKG and select lab procedures	Covered-100%, one per calendar year	Not covered
Annual Gynecological Exam	Covered-100%, one per calendar year	Not covered
Pap Smear Screening-laboratory services only	Covered-100%, one per calendar year	Not covered
Well-Baby and Child Care	Covered-100% -6 visits per year through age 1 -2 visits per year, age 2 through 3 -1 visit per year, age 4 through 15	Not covered
Immunizations (no age limit). Annual flu shot; Hepatitis C screening covered for those at risk	Covered 100%	Not covered
Fecal Occult Blood Screening	Covered-100%, one per calendar year	Not covered
Flexible Sigmoidoscopy Exam Colonoscopy Exam	Covered 100%	Not covered
Prostate Specific Antigen (PSA) Screening	Covered-100%, one per calendar year	Not covered
Mammography		
Mammography Screening	Covered 100%	Covered-90% after deductible
	One per calendar year, no age restrictions	
Physician Office Services		
Office Visits	Covered - \$10 co-pay	Covered - 90% after deductible, must be medically necessary
Outpatient and Home Visits	Covered - 100% after deductible	Covered - 90% after deductible, must be medically necessary
Office Consultations	Covered - \$10 co-pay	Covered - 90% after deductible, must be medically necessary
Emergency Medical Care		

Hospital Emergency Room-approved diagnosis, prudent person rule	Covered 100% for emergency medical illness or accidental injury	Covered 100% for emergency medical illness or accidental injury
Ambulance Services - medically necessary for illness and injury	Covered 100% after deductible	Covered 100% after deductible
<b>Diagnostic Services</b>		
Laboratory and Pathology Tests	Covered - 100% after deductible	Covered - 90% after deductible
Diagnostic Tests and X-rays	Covered - 100% after deductible	Covered - 90% after deductible
Radiation Therapy	Covered - 100% after deductible	Covered - 90% after deductible
<b>Maternity Services Provided by a Physician</b>		
Pre-Natal and Post-Natal Care	Covered - 100% after deductible	Covered - 90% after deductible
	Includes care provided by a Certified Nurse Midwife	
Delivery and Nursery Care	Covered - 100% after deductible	Covered - 90% after deductible
	Includes delivery provided by a Certified Nurse Midwife	
<b>Hospital Care</b>		
Semi-Private Room, Inpatient Physician Care, General Nursing Care, Hospital Services and Supplies, and Blood Storage	Covered – 100% after deductible Unlimited Days	Covered – 90% after deductible Unlimited Days
Inpatient Consultations	Covered – 100% after deductible	Covered – 90% after deductible
Chemotherapy	Covered – 100% after deductible	Covered – 90% after deductible
<b>Alternatives to Hospital Care</b>		
Skilled Nursing Care	Covered – 100% after deductible	Covered – 90% after deductible
	120 days per confinement	
Hospice Care	Covered – 100%	Covered – 100%
	Limited to the lifetime dollar max. which is adjusted annually by the state	
Home Health Care	Covered – 100% after deductible	Covered – 100% after deductible
	Unlimited visits	
<b>Surgical Services</b>		
Surgery - includes related surgical services	Covered – 100% after deductible	Covered – 90% after deductible
Voluntary Sterilization	Covered – 100% after deductible	Covered – 90% after deductible
<b>Human Organ Transplants</b>		
Specified Organ Transplants - in designated facilities only - when coordinated through the TPA	Covered – 100% after deductible	Covered – in designated facilities only

	Up to \$1 million maximum per transplant type	
Bone Marrow - when coordinated through the TPA - specific criteria applies	Covered – 100% after deductible	Covered – 90% after deductible
Kidney, Cornea and Skin	Covered – 100% after deductible	Covered – 90% after deductible
<b>Mental Health Care and Substance Abuse - Covered under non-BCBSM contract</b>		
Inpatient Mental Health	100% up to 365 days per year. Partial Day Hospitalization at 2:1 ratio	50%, up to 365 days per year
Outpatient Mental Health Care	90% of network rates	50% of network rates
Inpatient Alcohol & Chemical Abuse Care	100% up to two 28-day admissions per calendar year, with 60 day interval. Intensive Outpatient Treatment at 2:1 ratio. Halfway House 100%	50% up to two 28-day admissions per calendar year, with 60 day interval. Intensive Outpatient Treatment at 2:1 ratio. Halfway House 50%
Outpatient Alcohol & Chemical Abuse	90% of network rates; Limit \$3,500/year chemical dependency only	50% of network rates; Limit \$3,500/year chemical dependency only
<b>Other Services</b>		
Allergy Testing and Therapy	Covered – 100% after deductible	Covered – 90% after deductible
Rabies treatment after initial emergency room treatment	Covered – 100% after deductible	Covered – 90% after deductible
Chiropractic Spinal Manipulation	Covered – 90% after deductible	Covered – 90% after deductible
	Up to 24 visits per calendar year	
Outpatient Physical, Speech and Occupational Therapy		
- Facility and Clinic	Covered – 100% after deductible	Covered – 100% after deductible
- Physician's Office - excludes speech and occupational therapy	Covered – 100% after deductible	Covered – 90% after deductible
	Up to a combined maximum of 60 visits per calendar year	
Durable Medical Equipment	Covered – 90% after deductible	Covered – 90% after deductible
Prosthetic and Orthotic Appliances	Covered – 90% after deductible	Covered – 90% after deductible
Private Duty Nursing	Covered – 90% after deductible	Covered – 90% after deductible
Prescription Drugs	Covered under non-BCBSM contract	Covered under non-BCBSM contract
Hearing Care Program	\$10 office visits; more frequent than 36 months if standards met.	
Acupuncture Therapy Benefit – Under the supervision of a MD/DO	Covered – 90% after deductible (up to 20 visits annually)	Covered – 90% after deductible (up to 20 visits annually)
Weight Loss Benefit	Upon meeting conditions, eligible for a lifetime maximum reimbursement of \$300 for non-medical, weight reduction.	

Wig, wig stand, adhesives	Upon meeting medical conditions, eligible for a lifetime maximum reimbursement of \$300. (Additional wigs covered for children due to growth.)	
<b>Deductible, Co-pays and Dollar Maximums</b>		
Deductible	\$200 per member; \$400 per family	\$500 per member; \$1,000 per family
Co-pays		
- Fixed Dollar Co-pays - Do not apply toward deductible	\$10 for office visits/consultations	
- Percent Co-pays - MH/SA co-pays do not apply toward deductible - Services without a network are covered at the in-network level	10% for MHSA outpatient, chiropractic, durable medical equip., prosthetic and orthotic appliances, and private duty nursing	10% for most services; MHSA at 50%
Annual Dollar Maximums		
- Fixed Dollar Co-pays - Do not apply toward out-of-pocket maximum	N/A	None
- Percent Co-pays - MH/SA and private duty nursing co-pays do not apply toward out-of-pocket maximum	\$1,000 per member; \$2,000 per family	\$2,000 per member; \$4,000 per family
Dollar Maximums	\$5 million lifetime per member for all covered services and as noted above for individual services	